

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Less 19-214C – Security Risk Assessment Services Consultant

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve a new Agreement with Safe Havens International Incorporated. Contract term: January 15, 2019 through December 31, 2019. A spending authority up to \$144,962.00 is requested.

#### **Goods/Services Description**

##### **Responsible: Office of the Chief of Staff**

On March 9, 2018, Governor Rick Scott signed the Marjory Stoneman Douglas High School Public Safety Act into law. This Act requires school districts to complete a school security risk assessment at each school district and public-school site in the state, in accordance with the newly created section 1006.1493, Florida Statutes. Section 1001.212(1), Florida Statutes, states that the school security risk assessment shall also be available for use by charter schools. The Florida Department of Education (FLDOE) has established the Florida Safe Schools Assessment Tool (FSSAT) to meet these requirements. In a letter to the school district superintendents dated March 23, 2018, Governor Scott outlined several deadlines that the school districts must meet for implementation of the new law. Specifically, the governor directed each school district to complete a security risk assessment for each public-school campus by August 1, 2018. The Districts must conduct the assessments in consultation with local law enforcement.

On April 27, 2018, Florida Commissioner of Education provided guidance that the FLDOE has established the FSSAT to meet these requirements. All services which require schools to be in session to observe operations can be proposed to be completed in a subsequent phase.

#### **Procurement Method**

##### **Responsible: PWS**

In response, the District outreached big nine (9) national school safety consulting companies. On April 19, 2018, the RFI was released. On May 23, 2018, two (2) proposals were received from:

- Professional Systems Engineering, Inc.
- Safe Havens International Incorporated

The Evaluation Committee reviewed and scored both proposals and recommended to award the proposal received from Safe Haven International Incorporated. An Agreement with Safe Havens International, Inc. was approved at The School Board Meeting on June 12, 2018. The term of this Agreement commenced on June 12, 2018 through October 31, 2018.

During the development of this contract, some tasks that were not required and included previously were evaluated and arose as an expansion of the Scope of Work. The District desires to resume and enter into a new agreement with Safe Havens International, Inc. through which this Vendor may continue to deliver services to The School Board of Broward County, Florida.

A new contract was negotiated with Safe Havens International, Inc. and the Scope of Work includes the new additions:

- Development of Operating Manual, Job Description, Policies and Procedures for to Support Enterprise Risk Management (ERM) model.

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- Development of Content for Custom short Awareness-Level Training Web-Courses on School Safety, Security and Emergency Preparedness.
- Development of Customized All-Hazard, Role-Specific Emergency Preparedness Plans.

**Financial Impact**

**Responsible: PWS and Office of the Chief of Staff**

The estimated financial impact to the District will be \$144,962.00. The funding source will come from the District's General Fund and will reduce the Unassigned Fund Balance. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.